

Exercise 1: Data Inventory

Consider your current data organization, description, and sharing practices.

List your most commonly generated file formats. e.g. .xlsx, .txt, .stl	List places where your data is stored. e.g., desktop computer, google drive, external hard drives	List how you describe your data. e.g. descriptive file names, README files	List who you want to share your data with. e.g. lab colleagues, a global audience

Exercise 2: Reflection on Your Data Practices

Consider your current data organization, description, and sharing practices.

What do you do well?	What could you do better? What are the barriers or challenges you face?	Overall, how do you feel about your data management practices?

Exercise 3: Roadmap to Better Data Practices

Consider your reflections. What are three specific steps you will take to improve your data organization, description, or sharing practices?

1.	2.	3.