

## SACS COC Functional Team Charter

<b>Work Team Name:</b>	<b>Enrollment Management Work Team</b>
<b>Work Team Purpose:</b>	<p>The purpose of the Enrollment Management (EM) Work Team is to ensure GRU's compliance with assigned standards of the SACSCOC <i>Principles of Accreditation</i>. The standards assigned to this team are as follows:</p> <ul style="list-style-type: none"> <li>• <i>CS 3.4.3 Admission policies</i></li> <li>• <i>CS 3.4.4 Acceptance of academic credit</i></li> <li>• <b>CS 3.4.6 Practices for awarding credit</b></li> <li>• <b>CS 3.4.8 Noncredit to credit</b></li> <li>• <b>CS 3.5.2 Institutional credits for a degree</b></li> <li>• <b>CS 3.6.3 Institutional credits for a graduate degree</b></li> <li>• <i>CS 3.9.2 Student Records</i></li> <li>• <b>CS 3.10.2 Financial Aid Audits</b></li> <li>• <b>FR 4.3 Publication of policies</b></li> <li>• <b>FR 4.6 Recruitment materials</b></li> <li>• <i>FR 4.7 Title IV program responsibilities</i></li> <li>• <i>FR 4.8 Distance/correspondence education</i></li> <li>• <i>FR 4.9 Definition of credit hours</i></li> </ul> <p>This team's task entails collecting and evaluating evidence of the compliance with each standard and developing a report that adequately documents the case for compliance. The culmination of the team's work will be part of the overall Compliance Certification due to SACSCOC in September 2015.</p> <p>NOTE: Items in italics were addressed in consolidation subchange report and will be reviewed for any needed edits. Items in bold will be created as new documents and will use past reports from MCG, GHSU and ASU as points of reference.</p>
<b>Project Background:</b>	<p>As directed by the Southern Association of College and Schools Commission on Colleges when they approved our consolidation one year ago, Georgia Regents University's regional accreditation will next be reaffirmed in December 2016. One of the requirements to achieve this reaffirmation is to certify our compliance with all of the 84 <i>Principles of Accreditation</i>. While this aspect of the reaffirmation will be accomplished through multiple phases, the most significant phase will culminate in the development of GRU's first Compliance Certification, which will be due to SACSCOC in September 2015.</p> <p>As part of our consolidation, we were required to demonstrate compliance with 39 of the 84 standards in our Documentation for a Substantive change. Maintaining and/or improving the evidence provided for those 39, as well as documenting compliance with the other 45 standards, will require the efforts of hundreds of individuals who are led by those knowledgeable about not only the accreditation process but also about best practices related to each standard.</p>
<b>Sponsoring Group:</b>	SACSCOC Core Team
<b>Leader:</b>	Katherine Sweeney
<b>Members:</b>	<p>Heather Metress, Cynthia Parks (note that Paula Stribling replaced Ms. Parks when Ms. Parks left GRU)</p> <p>Mr. Scott Argo (Academic Admissions), Dr. Andrew Albritton (MCG) and Dr. Carole Hanes (CDM) will serve as resources for the EM team. They will review standards once they are drafted.</p>
<b>Responsibilities &amp; Deliverables:</b>	<p>This team is responsible for gathering evidence for GRU's compliances with the assigned SACSCOC standards and developing reports that build our case for compliance. Any subsequent reporting will be dependent on additional requests for information by SACSCOC review committees. The team is collectively responsible for reviewing drafts of other team members' reports as well as newly developed supporting evidence, as needed.</p>

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<b>Boundaries:</b>	This team will only address those standards assigned.
<b>Budget/Resources:</b>	<ul style="list-style-type: none"> <li>• Mickey Williford, Office of Accreditation for subject matter expertise and SACS content</li> <li>• Karen Ribble, GRU Enterprise Project Management Office for facilitation, project management, reporting, tracking, and other process support and services</li> <li>• SACSCOC Consolidation Substantive Change Project Charter</li> <li>• SACSCOC Documentation for the Substantive Change Committee (March 2012)</li> <li>• <i>SACSCOC Principles of Accreditation (2012)</i></li> <li>• <i>SACSCOC Resource Manual for the Principles of Accreditation (2012)</i></li> <li>• SACSCOC Policy Statement on Consolidations</li> <li>• Templates for meeting agendas, action minutes, task lists, and ongoing reporting</li> <li>• SACSCOC Core Team for issue escalation and decision-making as needed</li> <li>• USG BOR website</li> <li>• GRU website</li> <li>• GRU Policy Library</li> <li>• Office of Academic Admissions</li> <li>• Office of the Registrar</li> <li>• Office of Academic and Research Technology</li> <li>• Office of Communications and Marketing</li> <li>• Timeline for Site Visit Report Development and Review</li> <li>• No budget allocated for this work team</li> </ul>
<b>Meeting Schedule:</b>	Work team will determine its own meeting schedule.
<b>Operating Guidelines:</b>	<ol style="list-style-type: none"> <li>1. Decisions will be made by consensus using effective problem-solving and decision-making tools as needed.</li> <li>2. Issues that cannot be resolved will be escalated first to the SACSCOC Core Team, then to Project Sponsor, and finally to the Steering Teams, as necessary for resolution.</li> <li>3. Work team will provide status reports every two weeks to the Project Manager for tracking.</li> </ol>