|  |
| --- |
| SACSCOC Compliance 2016 Meeting Minutes |
| Meeting Date | 7/14/14 | Time | 2:00PM | Location | BC 1045 |
| Meeting Leader  | Mickey Williford | Timekeeper | Heather McCoy |
|  |  | Scribe | Karen Ribble |
| Meeting Purpose | Meeting for SACSCOC Compliance Project |
| Preparation | Agenda, Resource Binder |

|  |  |  |
| --- | --- | --- |
| Time | Agenda Items | Process/Responsible |
| 2:00pm | 1. Review Pending Action Items
 | Mickey Williford |
| 2:05pm | 1. Round Robin
 | All |
| 2:25pm | 1. Review the Audit Summary
 | Mickey Williford |
| 2:35pm | 1. Review Timeline Draft, Report Development
 | Mickey Williford |
| 2:45pm | 1. Review New Actions and Future Agenda Items
 | All |

| ACTION Items |
| --- |
| Status | Action to be taken | Responsible | Due Date |
| Complete | 1. Gather more Information on 2.8 Regarding the Transcripts of Administrators
 | Mickey | 7/14/14 |
| Complete | 1. Send Policy on Competency Based Credits to Katherine Sweeney and Mark Allen Poisel
 | Mickey | 6/16/14 |
| Complete | 1. Place Calendar Hold for SACSCOC Courtesy Visit on August 21st
	1. Each member of the Core Team should plan to be involved in the visit, if not they should send a representative from their sub-team.
 | Heather | 6/16/14 |
| Complete | 1. Add Phase II Team Members to Bi-Weekly Huddle Meetings
 | Heather  | 6/16/14 |
| New | 1. Submit any changes to team membership to Heather M. for updating project documents
 | All team members | 8/11/14 |
| New | 1. Follow-up with Jeff (Artifacts team) on effort between Academic Affairs and Student Affairs to reconcile student affairs policies and college documents.
 | Karen/Jeff | 8/11/14 |
| New | 1. Review audit summary and verify any changes with Heather M. and/or Mickey
 | All team members | 8/11/14 |

| DECISIONS Reached | Decision Date |
| --- | --- |
| 1. Responsibility for SACS Standard 3.4.10 will be moved from Faculty Affairs to Educational Programs team; audits formalized for Phase I and Phase II teams due by July 28
 | 7/14/14 |
| 1. Per the SACSCOC June Orientation a Courtesy Visit is scheduled for August 21st
 | 6/9/2014 |
| 1. The Faculty Credentials sub-team designated Fall 2014 and Spring 2015 for Census Dates
 | 6/9/2014 |
| 1. Compliance teams to provide Karen Ribble status updates that can be included in sponsor update report by the 4th Monday of each month.
 | 4/4/2014 |
| 1. Adopt Team Work Plan and Compliance Audit Form for Teams to Begin Compliance Audit
 | 3/10/2014 |
| 1. Establish ~~January~~ June as 2015 Census Date for Education Programs
 | 2/10/2014 |
| 1. Compliance teams will provide monthly status updates (Friday) to review at core team meetings (Monday).
 | 1/15/2014 |
| 1. Meet bi-weekly with Phase I team leaders (4th Monday) beginning 2/24/14, Phase II team leaders beginning 5/26/14, and Phase III beginning 8/25/14.
 | 1/15/2014 |

|  |
| --- |
| Additional Meeting Notes: |
| * Review of the Activity Insight screen templates for adoption to GRU faculty credentialing process; specifically alternative justifications. KY University granted use of templates for adoption and use at GRU.
* Be on the lookout for webinars through the SACSCOC Website in July.
 |

## Agenda Items for Next Meeting:

|  |
| --- |
| * Review pending action items
 |
|  |

|  |
| --- |
| Team Members & Meetings |
|  |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Team Members** | 1/15 | 2/10 | 3/10 | 4/14 | 6/9 | 7/14 | 8/11 | 9/8 | 10/13 |
| Aubrey d’ambrogi, Karen | - | X | X | X | - | X |  |  |  |
| Callan, Richard | X | X | X | X | - | X |  |  |  |
| Cartledge, Kerry  | - | X | X | - | X | - |  |  |  |
| Coleman, Barbara | X | X | X | X | - | - |  |  |  |
| Freeman, Dave | X | X | - | X | X | - |  |  |  |
| Heck, Jeff | - | X | X | X | X | - |  |  |  |
| Kenney, Richard | - | X | - | - | X | - |  |  |  |
| McCoy, Heather | - | X | X | X | X | - |  |  |  |
| Poisel, Mark Allen | X | X | X | X | X | X |  |  |  |
| Ribble, Karen | X | X | X | X | X | X |  |  |  |
| Seago, Brenda | X | X | - | X | - | X |  |  |  |
| Sweeney, Katherine | X | X | - | X | X | - |  |  |  |
| Wallace, Scott |  |  |  |  |  | X |  |  |  |
| Warner, Corrina | X | X | X | X | X | X |  |  |  |
| Whiting, Ray | X | X | X | - | X | X |  |  |  |
| Williford, Mickey | X | X | X | X | X | X |  |  |  |